



## PURPOSE

The purpose of this document is to define a set of policies and guidelines which govern the use of church facilities and to channel each individual ministry into an overall framework which will best accomplish the goal of facilitating the worship, instruction, fellowship and evangelism of the entire church. It is intended that these guidelines are comprehensive enough to be administered consistently and routinely and yet flexible enough to respond to special needs and opportunities as they arise.

## POLICY

1. Activities which are planned by recognized ministries within the church shall receive priority use of the facilities. Facilities used for private purposes may be subject to a fee (see page 25). *No church equipment is to be taken from the facilities for any use except those directly administered by senior staff.* There are ten tables and several folding chairs that have been set aside for off-campus use. Contact the business office to reserve.
2. Organizations, groups or programs that are not a part of the ongoing church ministry must meet the following criteria before use of the facilities will be allowed:
  - a. The intended use and/or program content will not be contrary to the church articles of incorporation, constitution or statement of faith.
  - b. The intended use would not jeopardize the church property tax exemption status. The use must be exclusively for religious worship and other uses that are incidental to and reasonably necessary for the fulfillment of the church's objectives and functions.
  - c. The Elder Board will be consulted on any use requests that do not clearly meet these criteria and will give final approval to the business office.
3. Facilities are to be used by the entire church family. None of the rooms or facilities is to be considered the sole domain of any board, ministry or group. Every use of each room, other than regularly scheduled Sunday morning activities, is to be reserved and processed through the ministry department sponsoring the event, using the EMS reservation program. The Christian Education Board and the appropriate senior staff member will be responsible for ongoing class or adult fellowship room assignments.

## AMPLIFICATION OF POLICY

This policy indicates that a good secondary use of our facilities is for “church-sponsored special program” (see paragraph C under Scheduling Code). Before committing our facilities to be used by an outside organization, the request must be evaluated by the following criteria:

1. “Church-sponsored” means that the senior staff as a whole, not just one pastor or department head, agree that the “special program” will appeal to a broad segment of our congregation, not just to a handful. It must be of interest or benefit to the whole church and meet with our church purpose as described in Article III of the church constitution.



2. “Special programs” for special interest groups, or which are geared for specific affinity groups, must also be for religious purposes that are reasonably necessary for the fulfillment of our church’s ministry. Our church’s ministry or purpose is defined in our Articles of Incorporation as “. . . through all available means, religious, charitable or educational, to preach the Word of God to the mutual edification, instruction and discipline of its members and other believers; to win the unsaved to Christ; to help young Christians develop their spiritual lives; to instruct the children in the Word of God; and to further the cause of Christ on the mission fields at home and abroad.”
3. Nonreligious civic, social or fraternal groups only qualify when sponsored by one of our ministries.
4. Approved outside organization requests may be scheduled no more than six months in advance.
5. Approved nonchurch-sponsored ministries or activities (EFCA West conferences, weddings, seminars, workshops) must also meet criteria number two. They may be scheduled no more than six months in advance, except Buildings A, B, D and NC-200 (no more than three months).
6. Approved nonchurch-sponsored ministries or activities will pay the facility-use fee specified. Church-sponsored ministries do not pay the use fee if there is no cost to the attendees.

## FIRE SAFETY

Pursuant to the 2001 California Fire Code, Section 1103.3.3, all permanent decorative materials used on campus are to be fire resistive. Any permanent pictures, paintings, wall coverings or decorations of any type are to be constructed of fire resistive materials or treated with an approved fire resistive coating. All decorations need to be approved by the director of Operations prior to installation. This policy is required by the City of Fullerton Fire Department and is a condition of our occupancy permit.

## POLICY MAINTENANCE

1. The Elder Board is responsible for initiation, update and implementation of all facility use policies. The board will review this policy at least annually with senior staff, boards and adult fellowships to assure understanding and compliance and to review problems and needed changes.
2. The senior pastor’s office is responsible for the publication and distribution of this policy, and with the approval of the Elder Board, the business office is responsible for its administration.
3. Each group using a facility is responsible to follow the guidelines established for care and organization of a facility after its use. Problem areas are referred from the business office to the appropriate board or senior staff member.



## FACILITY USE GUIDELINES

### 1. PRIORITIES AND SCHEDULING

In addition to the primary use for which each building was designed, a wide variety of activities can be accomplished in more than one location. The following guidelines provide priority designations regarding usage and scheduling for each area:

<i>Allowable Advance Codes</i>	<i>Reservation Time</i>
a. Primary Use (regularly scheduled activities)	Annually
b. Good Primary Complement	1 Year/9 Months
c. Good Secondary Use	6 Months
d. Acceptable Secondary Use	3 Months
e. Spontaneous	1 Month

### 2. GUIDELINES BY CHURCH FACILITIES

The following pages of this policy match each building with its appropriate usage and scheduling codes. These guidelines will help in determining which room to reserve for a particular purpose and the amount of advanced planning needed.

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### 3. FEES FOR FACILITY USE

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WORSHIP CENTER—SANCTUARY

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Regular corporate worship—Sunday morning and evening and Saturday night	
	2. Special choir rehearsals	
B	Good Primary Complement	1 Year
	1. Special musical programs which are a part of the ministry of the minister of music and the Music Board (including rehearsals)	
	2. Special services and programs for the entire church family (Christmas, New Years, Thanksgiving)	
	3. Churchwide gatherings (missions conferences, church-sponsored and organized seminars)	
	4. Large weddings—members, nonmembers (regular attendees)*	9 Months
C	Good Secondary Use	6 Months
	1. Church-sponsored special programs for special interest (initiated by outside organizations)	
	2. Nonchurch-sponsored ministries:	
	a. EFCA West conferences	
	b. Community Bible Study	
D	Acceptable Secondary Use	3 Months
E	Spontaneous	3 Months

*Special Features and Requirements*

1. For groups smaller than 450, other areas may be more appropriate.
2. Organ, piano, motorized screen, sound system, tape and projection capabilities

\*Fee: Member  
Nonmember



WORSHIP CENTER—CHAPEL

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary Regular corporate worship—Sunday morning	Annually
B	Good Primary Complement	1 Year
	1. Weddings—members, nonmembers (regular attendees)*	1 Year
	2. Special programs with appeal to the general church family (musical presentations, speakers)	
C	Good Secondary Use	6 Months
	1. Church-sponsored special programs geared for specific affinity groups	
	2. Nonchurch programs (seminars, EFCA West meetings, Community Bible Study)*	
D	Acceptable Secondary Use	3 Months
	1. Recitals for members only*	
E	Spontaneous	1 Month
	1. Funerals	
	2. Other activities compatible with the functional design of the facility	

*Special Features and Requirements*

1. Grand piano
2. Projection room capabilities, nonmotorized screen, full sound and video capabilities
3. Bride's room for weddings only and family use for funerals
4. Handicap lift to stage; handicap restrooms
5. Special lighted panels on stage

\*Fee—Member  
Nonmember

WORSHIP CENTER—FIRESIDE ROOM AND KITCHEN

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary  Churchwide orientation, information and training sessions (church membership class, teacher training), Sunday morning adult fellowship classroom, special church-ministry meetings with meals, communion preparation (kitchen)	Annually
B	Good Primary Complement  1. Wedding receptions—members, nonmembers (regular attendees)* 2. Other church receptions (honoring departing staff, visiting dignitaries) 3. Adult fellowship socials (dining)	1 Year 9 Months
C	Good Secondary Use  Nondining Sunday school functions	6 Months
D	Acceptable Secondary Use  1. Twenty-fifth/fiftieth wedding anniversaries* 2. Wedding rehearsal dinners*	3 Months
E	Spontaneous  Other activities compatible with the functional design of the facility	1 Month

*Special Features and Requirements*

1. Generally designed for 50 to 130 people; maximum 96 for dining
2. Kitchen designed to accommodate small dinners
3. Fireplace available
4. Two mounted flat screens for overflow viewing of chapel
5. Upright piano
6. Sound system with projector capabilities; DVD and VHS playback on both screens; groups need to provide own computer (and adaptor, if using a Mac, to convert from video output to VGA)

\*Fee—Member  
Nonmember



WORSHIP CENTER—CHOIR ROOM

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary Sunday morning choir rehearsals and preparation, Wednesday evening choir rehearsal, any other Music Ministry functions, General Board meetings	Annually
B	Good Secondary Use 1. Churchwide gatherings (annual missions conferences, annual youth ministry conferences) 2. Classroom for lecture-oriented programs	1 Year

*Special Features and Requirements*

1. Piano
2. Tier seating arrangement for 140 people
3. Sound system with projector capabilities; DVD and VHS playback on both screens; groups need to provide own computer (and adaptor, if using a Mac, to convert from video output to VGA)



WORSHIP CENTER—PRAYER ROOM

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. “Cry room” for infants and their parents on Sunday mornings; prayer and small meetings Monday through Saturday	
	2. Music Ministry-related rehearsals (handbell choirs, small-group ensembles, sectionals), board conference room	
B	Good Primary Complement	1 Year
	1. Churchwide gatherings which require facilities for smaller seminars (missions conferences, Community Bible Study)	
	2. Ministry-related meetings	
C	Good Secondary Use	6 Months
	Meetings for small groups	

*Special Features and Requirements*

Flat-screen TV primarily for “cry room” use on Sunday mornings;  
DVD playback only



WORSHIP CENTER—FORMER LIBRARY

*Scheduling Code*

*Appropriate Usage*

*Reservation Time*

N/A

Single-purpose Facility

Not subject to reservations but to be open and available for the library needs of the church family as deemed appropriate by the Library Committee



COMMONS—LIBRARY

*Scheduling Code*

*Appropriate Usage*

*Reservation Time*

N/A

Single-purpose Facility

Not subject to reservations but to be open and available for the library needs of the church family as deemed appropriate by the staff and Christian Education Board



COMMONS—THE WELL

*Scheduling Code*

*Appropriate Usage*

*Reservation Time*

N/A

Single-purpose Facility

Not subject to reservations but to be open and available for the library needs of the church family as deemed appropriate by the staff and Elder Board



COMMONS—MULTIPURPOSE ROOM AND KITCHEN

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary Regular corporate worship on Saturday evening and Sunday morning; worship rehearsals	Annually
B	Good Primary Complement <ol style="list-style-type: none"> <li>1. Special services and/or programs with appeal to the general church family (musical presentations, speakers)</li> <li>2. Special church-ministry meetings with meals</li> <li>3. Other church receptions (honoring departing staff, visiting dignitaries)</li> <li>4. Wedding receptions—members, nonmembers (regular attendees)*</li> </ol>	1 Year
C	Good Secondary Use <ol style="list-style-type: none"> <li>1. Church-sponsored special programs for specific affinity groups</li> <li>2. Nonchurch programs (seminars, EFCA West meetings)*</li> </ol>	6 Months
D	Spontaneous Other activities compatible with the functional design of the facility	1 Month

\*Fee—Member  
Nonmember

COMMONS—EDUCATIONAL ROOMS

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Educational facilities for adult fellowships, Disabilities Ministries and other Christian Education ministries	
	2. Library research area	N/A
B	Good Primary Complement	1 Year
	Non-Sunday activities of adult fellowships and Disabilities Ministries normally occupying the individual room in question	
C	Good Secondary Use	6 Months
	Other non-Sunday activities sponsored by a class or group occupying another room on Sunday morning	
D	Acceptable Secondary Use	3 Months
	Nonchurch-sponsored ministries or activities (seminars, workshops)*	
E	Spontaneous	1 Month
	Other activities compatible with the functional design of the facility	

*Special Features and Requirements*

1. None of these classrooms is designed to serve as a dining hall. Serving of food in any classroom area should be limited to beverages, cookies, crackers, pastries and unheated hors d'oeuvres.
2. Mounted TV/DVD

\*Fee—Member  
Nonmember



EDUCATION CENTER

BUILDINGS B AND D—UPSTAIRS; BUILDING A—DOWNSTAIRS

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary Educational facilities for Sunday school classes, Vacation Bible School, children’s church and other Christian education ministries	Annually
B	Good Primary Complement Non-Sunday activity of Sunday school class normally occupying the individual room in question	1 Year
C	Good Secondary Use Other non-Sunday activities sponsored by a class or group occupying another room on Sunday morning (adult fellowship socials)	6 Months
D	Acceptable Secondary Use Nonchurch-sponsored ministries or activities (seminars, workshops)*	3 Months
E	Spontaneous Other activities compatible with the functional design of the facility	1 Month

*Special Features and Requirements*

1. None of these classrooms were designed to serve as a dining hall. Serving of food in any classroom areas should be limited to beverages, cookies, crackers, pastries and unheated hors d’oeuvres.
2. Rooms B-206, D-202A and D-203 have a mounted TV/VCR.
3. Rooms A-105, B-202, B-203, B-205, B-208, D-201B, D-204B and D-206 have a mounted TV/DVD/VCR.

\*Fee—Member  
Nonmember



EDUCATION CENTER

BUILDING B—DOWNSTAIRS; NURSERIES AND TODDLER ROOMS

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
N/A	<p>Single-purpose Facility</p> <p>This facility is to be used solely to accommodate the childcare needs of parents who are participating in on-site activities. When possible, groups sponsoring activities occurring on other than Sunday will be limited to reserving only a portion of these facilities. When concurrent activities are conducted by unrelated sponsoring groups, the nursery facilities may be shared.</p>	
NOTE:	<p>Use of church nurseries and toddler rooms for childcare needs arising from off-site activities of church or nonchurch ministries shall not be allowed.</p> <p>Use of nurseries and toddler rooms for weddings will not be allowed. Any exceptions must be approved by the director of Children's Ministries.</p>	



FELLOWSHIP CENTER—AMPHITHEATER

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Educational facilities for Sunday school classes, adult fellowships and regularly scheduled ministry activities (Sunday school, Wednesday clubs, Vacation Bible School, etc.)	
	2. Student ministries special activities (outreach programs)	
B	Good Primary Complement	1 Year
	1. Ministry-related banquets (eighth-grade Bible Instruction Class graduation, Stockade dinners, adult fellowship formal Christmas banquets)	
	2. Churchwide gatherings (annual missions conferences, seminars)	
	3. Large wedding receptions—members, nonmembers (regular attendees)*	9 Months
C	Good Secondary Use	6 Months
	1. Sunday school class socials	
	2. Other student ministries activities	
	3. Nonchurch ministry-related programs (seminars, EFCA West meetings, Community Bible Study)	
D	Acceptable Secondary Use	3 Months
	Sunday school class socials	
E	Spontaneous	1 Month

\*Fee—Member  
Nonmember



FELLOWSHIP CENTER—GYMNASIUM

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Educational facilities for Sunday school classes and regular ministry activities	
	2. Sports outreach, including Upward, Hoopstars and men's league	
	3. Multipurpose facility for churchwide gatherings (full church family dinners)	
	4. Ministry-related special events (conferences, seminars, workshops)	
B	Good Primary Complement	1 Year
	1. Ministry-related banquets (greater than 400)	
	2. Churchwide gatherings (annual missions conferences, seminars)	
	3. Wedding receptions—members, nonmembers (regular attendees)*	9 Months
C	Good Secondary Use	6 Months
	Sunday school socials	
D	Acceptable Secondary Use	3 Months
	Other ministry social activities (basketball/volleyball practices, aerobics)	
E	Spontaneous	1 Month

*Special Features and Requirements*

1. Not available for use on Sunday during regularly scheduled services
2. Doors must remain closed during all activities.

\*Fee—Member  
Nonmember



ADMINISTRATION CENTER  
BUILDING A, MODULAR AND NORTH CAMPUS 200

*Scheduling Code*

*Appropriate Usage*

*Reservation Time*

N/A

Single-purpose Facility

All offices located in the NC-200 building and those on the second floor of Building A, as well as A-103 and those in the modular, were designed to meet the church's staff and administrative needs. Consequently, they will generally not be made available for the church family at large.



NORTH CAMPUS

ROOMS 100, 110, 130, 150, 160, 180

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary Educational facilities for adult fellowships and other Christian education ministries	Annually
B	Good Primary Complement Non-Sunday activity of adult fellowship normally occupying the individual room in question	9 Months
C	Good Secondary Use Other non-Sunday activity sponsored by a class or group occupying another room on Sunday morning (adult fellowship socials)	6 Months
D	Acceptable Secondary Use Nonchurch-sponsored ministries or activities (seminars, workshops)*	3 Months
E	Spontaneous Other activities compatible with the functional design of the facility	1 Month

*Special Features and Requirements*

1. None of these classrooms were designed to serve as a dining hall. Serving of food in *any* classroom areas should be limited to beverages, cookies, crackers, pastries and unheated hors d'oeuvres.
2. Rooms 100, 110, 120, 130, 150, 160 and 180 have a mounted TV/DVD/VCR.

\*Fee—Member  
Nonmember

Operating hours restricted by CUP:

Monday–Thursday	7:00 A.M. – 10:00 P.M.
Friday and Saturday	8:00 A.M. – 11:00 P.M.
Sunday	8:00 A.M. – 8:00 P.M.



NORTH CAMPUS

NC-120

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary Educational facilities for adult fellowships and other Christian education ministries (church membership classes, teacher training, seminars)	Annually
B	Good Primary Complement 1. Church receptions 2. Adult fellowship socials (catered dining)	9 Months
C	Good Secondary Use 1. Nondining Sunday school functions 2. Nonchurch ministry-related programs (seminars, EFCA West)*	6 Months
D	Acceptable Secondary Use	3 Months
E	Spontaneous Other activities compatible with the functional design of the facility	1 Month

*Special Features and Requirements*

1. Generally designed for 100–130 people
2. No kitchen; has built-in coffee maker, sink and countertop
3. Raised platform with piano
4. Sound and recording system
5. Mounted TV/DVD/VCR

\*Fee—Member  
Nonmember

Operating hours restricted by CUP:

Monday–Thursday	7:00 A.M. – 10:00 P.M.
Friday and Saturday	8:00 A.M. – 11:00 P.M.
Sunday	8:00 A.M. – 8:00 P.M.



NORTH CAMPUS

NC-190

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	<p>Primary</p> <p>Educational facilities for adult fellowships and other Christian education ministries</p>	Annually
B	<p>Good Primary Complement</p> <ol style="list-style-type: none"> <li>1. Wedding receptions*</li> <li>2. Other church receptions</li> <li>3. Adult fellowship socials (dining)</li> <li>4. Ministry-related gatherings (seminars, conferences, desserts)</li> </ol>	9 Months
C	<p>Good Secondary Use</p> <ol style="list-style-type: none"> <li>1. Nondining Sunday school functions</li> <li>2. Nonchurch ministry-related programs (seminars, conferences)*</li> </ol>	6 Months
D	<p>Acceptable Secondary Use</p>	3 Months
E	<p>Spontaneous</p> <p>Other activities compatible with the functional design of the facility</p>	1 Month

*Special Features and Requirements*

1. Generally designed for 200–500 people
2. Kitchen designed to accommodate catered meals or food that has been prepared ahead of time and only needs reheating
3. Stage with grand piano and organ
4. Full sound, recording and PowerPoint capabilities and four mounted monitors for projection

\*Fee—Member  
Nonmember

Operating hours restricted by CUP:

Monday–Thursday	7:00 A.M. – 10:00 P.M.
Friday and Saturday	8:00 A.M. – 11:00 P.M.
Sunday	8:00 A.M. – 8:00 P.M.



NORTH CAMPUS  
NC-200 AMPHITHEATER

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Student educational facilities for Sunday school and regularly scheduled ministry activities	
	2. Student ministries special activities (outreach programs)	
B	Good Primary Complement	9 Months
	1. Ministry-related conferences and seminars	
	2. Churchwide gatherings	
C	Good Secondary Use	6 Months
	1. Other student ministries activities	
	2. Nonchurch ministry-related programs (seminars, conferences)*	
D	Acceptable Secondary Use	3 Months
E	Spontaneous	1 Month
	Other activities compatible with the functional design of the facility	

*Special Features and Requirements*

1. Generally designed for 200–700 people seated on the amphitheater stairs
2. No food or drink allowed
3. Full sound, lighting, recording and PowerPoint capabilities and wireless internet access

\*Fee—Member  
Nonmember

Operating hours restricted by CUP:

Monday–Thursday	7:00 A.M. – 10:00 P.M.
Friday and Saturday	8:00 A.M. – 11:00 P.M.
Sunday	8:00 A.M. – 8:00 P.M.

NORTH CAMPUS

NC-200 CLASSROOMS—ROOMS 130–232

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Educational facilities for adult fellowship and student ministries as well as other Christian education ministries	
	2. Young singles and student ministries special activities	
B	Good Primary Complement	9 Months
	1. Non-Sunday activity of Sunday school class normally occupying the room in question	
	2. Ministry-related seminars	
C	Good Secondary Use	6 Months
	Other non-Sunday activities (adult fellowship socials, seminars)	
D	Acceptable Secondary Use	3 Months
	Nonchurch ministry-related activities (seminars, workshops)*	
E	Spontaneous	1 Month
	Other activities compatible with the functional design of the facility	

*Special Features and Requirements*

1. Generally designed to accommodate 45–60 people, with accordion doors that open to one large area for 90–100 people. Rooms 230 and 232 will accommodate 60 people each.
2. None of these classrooms were designed to serve as a dining hall. Serving of food in *any* classroom areas should be limited to beverages, cookies, crackers, pastries and unheated hors d’oeuvres.
3. There are countertops in rooms 130/131; 132/133; 226/227; 228/229. Sinks are located in rooms 131, 132, 227, 228 with cold water only.
4. TV/DVD/VCR in rooms 130/131, 226/227, 228/229 and 230

Operating hours restricted by CUP:

Monday–Thursday	7:00 A.M. – 10:00 P.M.
Friday and Saturday	8:00 A.M. – 11:00 P.M.
Sunday	8:00 A.M. – 8:00 P.M.

\*Fee—Member  
Nonmember



NORTH CAMPUS

NC-200 MULTIPURPOSE; ROOM 136

<i>Scheduling Code</i>	<i>Appropriate Usage</i>	<i>Reservation Time</i>
A	Primary	Annually
	1. Educational facilities for adult fellowship and regularly scheduled ministry activities	
	2. Young singles and student ministries special activities	
B	Good Primary Complement	9 Months
	1. Churchwide gathering	
	2. Ministry-related conferences and seminars	
C	Good Secondary Use	6 Months
	1. Other ministry activities	
	2. Nonchurch ministry-related programs (seminars, conferences)*	
D	Acceptable Secondary Use	3 Months
	Sunday school class socials (nondining)	
E	Spontaneous	1 Month
	Other activities compatible with the functional design of the facility	

*Special Features and Requirements*

1. Multipurpose generally designed for 200–536 people
2. Full sound and recording capabilities
3. Potlucks or catered meals only
4. Sink, refrigerator, ice machine and tables for food preparation, available with the multipurpose room

\*Fee—Member  
Nonmember

Operating hours restricted by CUP:

Monday–Thursday	7:00 A.M. – 10:00 P.M.
Friday and Saturday	8:00 A.M. – 11:00 P.M.
Sunday	8:00 A.M. – 8:00 P.M.

FIRST EVANGELICAL FREE CHURCH OF FULLERTON  
FEES FOR FACILITY USE

The following fees have been approved by the Trustee Board as charges for use of church facilities by private parties (members and nonmembers) and nonchurch ministry groups.

<i>Room Designation</i>	<i>Square Footage</i>	<i>Private Member</i>	<i>Private Nonmember/ Nonchurch Ministry</i>
<b>Building A</b>			
(8) Preschool Rooms	650	\$25	\$30
<b>Building B</b>			
(2) Nursery Rooms	950	\$30	\$35
(2) Toddler Rooms	950	\$30	\$35
(3) Special Education Rooms	700	\$25	\$30
(8) Elementary Rooms	900	\$30	\$35
<b>Building C</b>			
(1) Multipurpose Room	6,000	\$250	\$500
(1) Multipurpose Kitchen		\$75	\$200
(1) Room 202	594	\$25	\$30
(2) Disabilities Rooms (209 A & B)	1,450	\$55	\$65
(1) Room 212	1,425	\$55	\$70
<b>Building D</b>			
(4) Small Rooms	1,100	\$30	\$40
(1) Large Room	2,200	\$55	\$65
(1) Amphitheater	5,500	\$150	\$300
(1) Gymnasium	10,000	\$300	\$750
(1) Kitchen	1,900	\$75	\$200
<b>Building E</b>			
(1) Worship Center—Sanctuary	24,000	\$550	\$1,000
(1) Chapel	6,000	\$175	\$300
(4) Small Rooms	1,100	\$30	\$40
(1) Large Room	2,200	\$55	\$65



<i>Room Designation</i>	<i>Square Footage</i>	<i>Private Member</i>	<i>Private Nonmember/ Nonchurch Ministry</i>
<b>Building E</b>			
(1) Amphitheater	5,500	\$150	\$300
(1) Gymnasium	10,000	\$300	\$750
(1) Kitchen	1,900	\$75	\$200
(1) Fireside Room	2,000	\$70	\$85
(1) Choir Room	2,800	\$70	\$95
(1) Prayer/Conference Room	600	N/A	\$30
(1) Kitchen	500	\$40	\$55
<b>North Campus</b>			
(1) Room 100	756	\$40	\$50
(1) Room 110	1,121	\$50	\$60
(1) Room 120	2,920	\$85	\$130
(1) Room 130	1,150	\$50	\$65
(1) Room 135—Training Center	756	\$40	\$50
(1) Room 140—Clothes/Small Meeting	885	N/A	N/A
(1) Room 150	1,180	\$50	\$65
(1) Room 160	1,475	\$55	\$70
(1) Room 170—Food Bank	885	N/A	N/A
(1) Room 180	1,763	\$50	\$65
(1) Room 190	5,600	\$175	\$350
(1) Room 190—Kitchen	135	\$40	\$100
(1) Room 200-226	682	\$25	\$35
(1) Room 200-227	920	\$30	\$45
(1) Room 200-228	880	\$30	\$45
(1) Room 200-229	1,073	\$30	\$45
(1) Room 200-130	682	\$25	\$35
(1) Room 200-131	713	\$25	\$35
(1) Room 200-132	682	\$25	\$35



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<i>Room Designation</i>	<i>Square Footage</i>	<i>Private Member</i>	<i>Private Nonmember/ Nonchurch Ministry</i>
North Campus			
(1) Room 200-133	690	\$25	\$35
(1) Room 200-Multipurpose	3,680	\$100	\$200
(1) Room 200-Amphitheater	3,760	\$100	\$225